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Cancellation and No-Show Policies

My policies regarding cancellations and no-shows are as follows:

1. A 24-hour notice is required in the event you need to cancel your appointment.
2. Continuity is crucial to the effectiveness of the services you receive: in order to accomplish this, I have reserved a time slot for you and therefore expect you to keep appointments as scheduled.
3. If an appointment is cancelled or missed with less than 24 hours notice, you will be charged my full fee for that session, plus travel time /expenses if applicable.
4. After 2 missed sessions without 24-hour notification, I will assume you are not interested in services and I will provide you with referrals to other providers should you choose to resume services in the future.

Please Remember:

When a client does not show up for an appointment as scheduled, three people are hurt:

1. The client, because s/he does not get the treatment s/he needs
2. The therapist, because s/he now has an empty schedule slot of time that was reserved for the client personally
3. Another client, who could have been seen for treatment if proper cancellation had been given

I take this subject seriously because it can make the difference between whether or not you succeed in your treatment.

Thank you for your cooperation in this regard.